

Toft Parish Council

Clerk to the Council, Mrs Gail Stoehr, 30 West Drive, Highfields Caldecote, CB23 7NY
Tel 01954 210241 Email clerk@toft.org.uk or toftpc@lgs-services.co.uk

Notice of the 731st meeting of Toft Parish Council on Monday 5 December 2016 at 7.00pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and may speak under the Public Participation item

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



LG Stoehr (Clerk) 29/11/16

AGENDA

Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the meeting on 7 November 2016
3. To consider any matters arising from the last or a previous meeting including
 - 3.1 (3.1) Toft Recreational Strategy/ Toft Capital Plan – to consider options for capital investment ^(MY)
 - 3.2 (3.4) CCC Consolidated Definitive Map and Statement of Public Rights of Way in Cambridgeshire – to review
 - 3.3 (3.5) Proposal for defibrillator – to consider costs and sources of funding ^(PEE)
 - 3.4 (3.6) To consider response from Anglian Water
 - 3.5 (5.3) Handrail on the corner of the Snicket – to consider report and recommendation ^(EM)
 - 3.6 (5.3) Overhanging tree – to consider report and recommendation ^(AT)
 - 3.7 (5.3) Overhanging vegetation at Millers Road – to consider report and recommendation ^(EM)
 - 3.8 (6.2) Bennell Farm Football pitch – ideas for other uses of the football pitch
 - 3.9 (7.0.1) Village Hero Awards – update ^(JM)
 - 3.10 (9) County Councillor's non-attendance at meetings
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
 - 4.1 Hardwick Parish Council – resident's request for litter bin in layby between Hardwick and Toft
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 Play inspection reports ^(MY)
 - 5.3 To consider any matter which is urgent because of risk or health and safety
6. To consider any Planning or Tree works applications or related items received
 - 6.1 Planning applications
 - 6.2 SCDC decisions to note
 - 6.3 Tree works applications
 - 6.3.1 S/3150/16/TC - 72 School Lane
 - 6.3.2 S/3218/16/TP – Priory Cottage, Church Road
 - 6.3.3 S/3112/16/TC – 4 Glebe Close
7. Members items and reports for information only unless otherwise stated
 - 7.1 Village Maintenance ^(AT)
 - 7.2 Highways ^(AT)
 - 7.3 Toft People's Hall ^(GP)
 - 7.4 Footpaths ^(EM)
 - 7.7 SPEP ^(GP)
8. Closure of meeting

Clerk report to Toft Parish Council meeting on 5 December 2016

1. To approve written apologies and reasons for absence – none at the time of writing.
2. To approve the minutes of the meeting on 7 November 2016 - attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 (3.1) Toft Recreational Strategy/Toft Capital Plan – to consider options for capital investment
Cllr Yeadon to report.
- 3.2 (3.4) CCC Consolidated Definitive Map and Statement of Public Rights of Way in Cambridgeshire – to review
- 3.3 (3.5) Proposal for defibrillator – to consider costs and sources of funding
Cllr Ellis-Evans to report.
- 3.4 (3.6) To consider response from Anglian Water
Deferred at the last meeting – the response was circulated with the last meeting papers.
- 3.5 (5.3) Handrail on the corner of the Snicket – to consider report and recommendation
Cllr Miles to report.
- 3.6 (5.3) Overhanging tree – to consider report and recommendation
Cllr Tall to report.
- 3.7 (5.3) Overhanging vegetation at Millers Road – to consider report and recommendation
Cllr Miles to report.
- 3.8 (6.2) Bennell Farm Football pitch – ideas for other uses of the football pitch and to consider correspondence from David Thompson at SCDC about the Bennell Farm S106
It was apparent from the consultation responses to the application for development of the above for up to 90 dwellings that the on site sports provision that would be delivered as part of that scheme was not considered necessary or the best way of addressing the lack of such facilities in Toft Parish.

There is a caveat within the allocation policy that where an alternative scheme for providing these facilities off site is identified, this can be secured by a Section 106 Agreement and delivered instead of the on site facility.

There are two main elements to the on site provision - the football pitch and the pavilion with changing facilities and a community meeting room.

We therefore need to consider the options in terms of the offsite alternatives that are deliverable and would be equivalent to the onsite provision. I would be grateful for the Parish Council's views on where a football pitch/upgraded sports facilities could be secured and also details of a project relating to a community use. From discussions with James Fisher (Section 106 Officer) I think the Parish Council have previously identified work to the People's Hall in Toft as such a project and if you could provide more details of this (i.e. scope of works and an estimate of costs) that would be very helpful.

Due to the location of the site, we do have to consider the reality that the majority of people occupying the development will utilise facilities in Comberton - due to closer proximity and greater range than those service and facilities available in Toft. As such, some of the money will need to be allocated to a similar community facility project in Comberton and I am emailing Comberton Parish Council to ask them to consider the options from their point of view.

In relation to the sports provision, I have been contacted by Comberton Village College (VC) who have discussed with the applicant (independently of SCDC) the possibility of funding upgrading of the 3G sports pitches on the VC site as an alternative to the on site provision. This work is apparently quite extensive and required to secure the usability of the pitches beyond the short term as extensive use has resulted in structural damage to these pitches and the cost of replacement is something that the school cannot meet without securing additional funding from a source they have not yet identified. This is only one option but I mention this as a starting point, as there is community access to these pitches and the VC is opposite the application site, within the Toft Parish boundary. Any other projects that you consider may be viable would be welcomed and I can explore the practicality of delivering these through a revised application i.e. within the parameters of the costs associated with the on site provision (I am currently working on establishing this).

3.9 (7.0.1) Village Hero Awards – update
Cllr McCarten to report.

4. Correspondence

4.1 Hardwick Parish Council – request for litter bin in layby between Hardwick and Toft
The Clerk writes:

“A resident’s request for a litter bin in the lay-by between Hardwick and Toft was considered by the Hardwick Parish Council when it recently met.

As the lay-by is in the parish of Toft Hardwick Parish Council request that Toft Parish Council considers the matter.”





5. Finance, Procedure and risk assessment and use of delegated powers
- 5.1 To consider the finance report and approve the payment of any bills – attached. Late invoices will be brought to the meeting.
- 5.2 Play inspection reports
- 5.3 To consider any matter which is urgent because of risk or health and safety
None at the time of writing.
6. Planning
- 6.1 Planning Applications received
* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>
- 6.2 SCDC Decision Notices
- 6.2.1 S/2504/16/FL – 19 High Street – Single storey front extension, two storey side extension and single storey rear extension – Permission granted.
- 6.3 Tree works
Tree works applications are now available to view on the SCDC portal.
- 6.3.1 S/3150/16/TC - 72 School Lane
- 6.3.2 S/3218/16/TP – Priory Cottage, Church Road
- 6.3.3 S/3112/16/TC – 4 Glebe Close
7. Members' items and reports for information only
8. Closure of meeting

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Dec-16

Summary of previous month

Balance brought forward 66,709.29

Adjustments

Expenditure approved at previous / between meetings

TOFT SPORTS	REIMBURSEMENT	-144.15
TOFT FIREWORKS	S137	-150.00

Credits

Total Adjustments -294.15

Balance revised after adjustments £66,415.14

Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	65,761.41	69,253.57	-3492.16
CBS Account	653.73	653.73	
Total	66,415.14	69,907.30	-3,492.16

Expenditure for approval

		£	
TOFT PEOPLE'S HALL	ROOM HIRE	15.00	
BUCHANS	GRASSCUTTING	376.70	
	SALARY	56.35	
NEST	PENSION	56.37	DD
HMRC	PAYE/NIC	84.60	
	<i>Sub-Total</i>	<u>589.02</u>	
	Balance C/F	<u><u>65826.12</u></u>	

Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting